

DRAFT MINUTES

Virginia Geographic Information Network Advisory Board

May 2, 2002

Capital Building, Senate Room 4

Capital Square

Members Present:

Honorable John Watkins, Chairman
Dan Shaffer, Vice Chairman
Jerry Simonoff
Ken Anderson
Tom Allen
W. Page Cockerell
Bill Shinar
Rick Pevarski

Designee:

Murali Rao for Philip Shucet
Stuart Blankenship for Mark Kilduff

Members Absent:

Honorable Watkins M. Abbit, Jr.
Honorable Samuel A. Nixon, Jr.
Honorable Beverly Sherwood
Honorable Mary Margaret Whipple
Roy Harrison
Charles Donato
William C. Cleveland

VGIN Staff:

William D. Shinar, VGIN Coordinator
Matt Blaes, VGIN Assistant Coordinator
John McGee, VGIN Assistant Coordinator
Bob Rike, VGIN Assistant Coordinator
Cara Kaufman, VGIN Technician

The Virginia Geographic Information Network (VGIN) Advisory Board meeting was called to order at 1:40 P.M. by the Honorable John Watkins, Chairman. Bill Shinar informed the Board that John McGee was resigning from VGIN and has

accepted a teaching position in Africa. Mr. Shinar and the Board thanked Mr. McGee for his outstanding service to VGIN and the Commonwealth of Virginia.

VGIN Coordinator's Report

State Work Groups Status Report

John McGee briefed the board on the status of both the Natural Resources Work Group and the Demographic, Economic, Cultural and Infrastructure (DECI) Work Group.

- The Natural Resources Work Group has completed their analysis of Virginia's natural resources agencies application and data needs resulting in a data matrix that includes 60 applications supported by 91 data layers.
- The DECI Work Group is in the final stages of completing their application and data needs analysis of Virginia's state agencies that manage and/or use data of a non-natural nature. Presently their data matrix includes 34 applications supported by 158 data layers.

Procurement – DIT Bodyshop RFP

- Cara Kaufman briefed the Board on the DIT Bodyshop RFP, which includes two GIS services categories. Due to the broad statement of needs for both categories, firms selected to deliver services for these two categories may not be suitable to meet the GIS needs of Virginia's public agencies and local governments. To ensure the most qualified and appropriate vendors are selected to provide GIS services, VGIN will pursue a separate statewide contract for GIS services.

Virginia Base Mapping Program (VBMP)

- VBMP Reference Text
 - Cara Kaufman gave a brief overview of the VBMP Reference Text. The text will be a guide for local governments, to aid in the implementation of various applications using the VBMP data products. Application topics range in subject matter from E-911 to public works. VGIN has partnered with six private consulting firms to author the individual papers. Each Virginia locality will receive a copy of the text when they receive their VBMP data products.
- Governor Warner's press release announcing the completion of the first phase of the Virginia Base Mapping Program related the importance of this data to how Virginia approaches emergency management, land stewardship and as a first step towards better communication and data exchange between state agencies and

local governments.

- Bill Rike identified the following VBMP goals:
 - Acquire digital orthophotography.
 - Fully integrate accurate road centerlines.
 - Establish and maintain an accurate statewide geocoded address file.
 - Produce and distribute a VBMP reference text.
- Federal Interaction
 - VGIN will explore partnership opportunities with federal agencies such as the United States Geological Survey (USGS) and the Federal Emergency Management Agency (FEMA) to leverage the initial effort and financial expenditure on the VBMP.
 - It was suggested VGIN explore partnership opportunities with the U.S. Postal Service.
- Quality Assurance
 - All quality control up to this point has been handled in-house.
 - The RFP to procure Quality Assurance/Quality Control services will be in place by August 1, 2002.
- Greg Tilley, VARGIS, LLC
 - Greg Tilley gave a brief overview of the VBMP products, listed the product development team members and reviewed the production process and schedule.
- New Business
 - Data distribution policies, options and costs for the VBMP data.

Board Meeting Schedule

The next board meeting is scheduled for Thursday, September 12, 2002 at 1:30 p.m.

Log of Attendees

Greg Tilley (VARGIS)
Dan Widner (VDOT)
Michael Vojta (CBLAD)